

Topline QAs..... 1
 Technical Sign-Up..... 1
 Access 2
 LinkedIn Learning & Certification 2
 Miscellaneous **Error! Bookmark not defined.**

Topline QAs

Once registered for LinkedIn Learning how do you access the platform using your LinkedIn account?

By clicking the 'For Business' button in the top-right corner of LinkedIn.com you will have access to the tool.

How long will it take for me to receive my activation link?

24-48 hours (approximately two business days)

How many licenses do individual agencies have access to?

There is no limit to the number of LinkedIn Learning licenses for agency staff and jobseekers.

Technical Sign-Up

Why do we ask for birth year for clients?

LinkedIn requires users to be 16 years or older. This is to ensure eligibility as part of the terms of service.

Who are the Learning licenses for?

LinkedIn Learning licenses are for anyone in the province of Ontario who is unemployed, underemployed, and/or transitioning. All your agency staff can also have access to LinkedIn Learning too! This is a great platform that you can use for professional development within your organization.

On the staff form, what does it mean to be a 'curator'?

A curator is a user who has privileges to add custom content to the platform or create custom learning pathways for organization.

On the staff form, what does it mean to be an 'admin'?

An admin is a user who can pull usage reports about your organization and has the same privileges as a curator.

An 'admin' can also monitor the learning progress of their clients.

Access

Do I need to revoke access if staff or clients move on from the organization?

No. Staff and clients can keep their LinkedIn Learning license activated. If they have admin or curator privileges, please email programs@firstwork.org to have their access removed.

How long do I have access to these licenses?

You will have until March 31, 2024, to access these licenses.

How often can we add clients? Can we add clients weekly? Daily?

You can do bulk uploads of clients as needed! See the Bulk Upload Form for this purpose.

Is this in Ontario or across Canada/US/Europe or the rest of the world

This initiative is funded by the Government of Canada and the Government of Ontario, and so is being offered province-wide in Ontario.

LinkedIn Learning & Certification

Do the learning paths create certificates?

Upon completion, most courses and learning paths come with a certificate. Individuals can download or print a copy, and/or add these to their LinkedIn profiles. However, custom curated learning pathways will not have an associated certificate, but individual courses themselves will provide certificates.

Can we start to register clients for licenses?

Yes, you can! Complete the Bulk Upload Form and send it to programs@firstwork.org.

If you give job seekers without a LinkedIn Profile access to a course that would give them a certificate (upon completion); are they able to receive that certificate or is this only applicable for those with a LinkedIn account?

As long as you are a LinkedIn Learning member, you will have access to the certification for course completion. If you have a LinkedIn profile, you can add the accreditation to your profile, or simply download the certificate of completion and add it to your resume upon completion of the course. Each user must have their own account for accreditation so please do sign up your clients for an individual LinkedIn Learning account!

Do the learning paths create certificates?

Most course completion comes with a certificate and learning paths also provide certificates of completion. Individuals can download/print a copy, and/or add these to their LinkedIn profiles too. However, regarding custom curated learning pathways: the courses themselves will provide the certificates individually, but custom Learning Paths do not have a certificate

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